

## Student Representative to the Board (SRB) Job Description

### Student Member Representation

If a chapter includes one or more student chapters in its geographic territory, the board of directors shall include as a voting member thereof, a student member, selected by the board to such position for a single one-year term, from among qualified candidates nominated by student chapter presidents, faculty advisors or chapter board members. Qualifying students may also independently submit applications to the board of directors for consideration in the SRB candidate pool. In order to qualify for such board position, the nominee or applicant must be 1) a member of a student chapter operating in the chapter's geographic area and 2) entering an advanced (upperclassman) level of their program at the time of nomination. The SRB shall be selected by the seated chapter board of directors during dates that coincide with chapter board elections but no later than March 30 of each year, to begin serving on the board beginning October 1.

### The SRB is responsible for representing all student chapters and student members at large within the chapter and

Attends online ASID Leadership Training Program web events for the SRB position, as well as chapter-hosted leadership training

Attends all professional chapter board meetings as a voting member and acts professionally and responsibly as an active board member

Serves as the liaison between the professional chapter, student chapters and student membership at-large and communicates regularly with all parties to include

- o Student chapter presidents
- o Student chapter faculty advisors
- o Student chapter professional liaisons
- o Student affairs committee chair

Writes a brief report following each professional board meeting, covering information of interest to students, and sends it promptly to each student chapter

Reports on students' concerns and achievements at chapter board meetings

Visits all design programs in the chapter at least once during the school year (if possible) and works to establish student chapters at schools which lack one

Communicates with the national ASID Student Advisory Council (SAC)

Encourages student participation in ASID programs which are offered on both national and chapter levels

Maintains and updates contact information for student chapter officer rosters and forwards to ASID Headquarters at [emergingleaders@asid.org](mailto:emergingleaders@asid.org)

Assists the chapter student affairs committee in coordinating and promoting chapter sponsored student programs and events such as Career Day